

~~SECRET~~

AR-D-1765

Approved For Release 2001/08/21 : CIA-RDP78-04718A000500180052-2

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT: Establishment of Military Personnel Section,  
PT/PE/OPC

- REFERENCES:
1. Memo from Ch, A&L Staff, OPC, to Ch, O&M, dtd May 22, 1952, same subject.
  2. Memo from ADD/A to Ch, A&L Staff, OPC, dtd 12 June 1952, same subject.

1. To the best knowledge of the undersigned, the Military Personnel Division has not been "inadequate" in its service and attention to OPC military personnel matters which have been brought to their attention. However, the Military Personnel Division has not entered into the internal aspects of personnel management within OPC, since such functions are primarily related to supervision.

2. In addition to the services maintained in the Military Personnel Division for Agency-wide military personnel administration, a full-time Liaison Officer has been assigned to OPC since June 1951, and a second officer has been on duty in a similar capacity during the past four months. In general the duties of these Liaison Officers are:

a. To coordinate between the Military Personnel Division and OPC matters pertaining to the assignment, utilization, and administration of military personnel.

b. To consult with OPC Staff Divisions and coordinate such other military matters as may properly concern those offices and the Military Personnel Division.

c. To expedite and monitor throughout the Staffs and Divisions of OPC such routine and special matters as circumstances dictate.

3. It does not properly come under the jurisdiction of the Military Personnel Division or of these Liaison Officers to supervise and monitor internal administrative processes which cannot be separated from the operations function. In such processes as determination of requirements, enforcement of utilization policies, establishment of T/O positions, final selection of nominated personnel, actual preparation of reports, the Military Personnel Division can only advise the supervisor to whom military personnel are assigned for duty. In this respect, the Military Personnel Division has never turned down a request for assistance, and is prepared to furnish more help if called upon to do so.

~~CONFIDENTIAL~~

Approved For Release 2001/08/21 : CIA-RDP78-04718A000500180052-2

~~SECRET~~

Security Information

~~SECRET~~

Approved For Release 2001/08/21 : CIA-RDP78-04718A000500180052-2

~~Security Information~~

4. The fundamental question posed by the proposal to establish a military personnel section in OPC/A&L appears to involve internal control over military personnel who are assigned to the several subdivisions of OPC. It is true that such a personnel section could be given certain administrative responsibilities (now discharged by the Military Personnel Division) such as maintaining personnel records, but such a degree of decentralization is apparently not contemplated by the proposal, nor is it recommended by the undersigned.



25X1A

MATTHEW BAIRD  
Acting Assistant Director  
(Personnel)

~~CONFIDENTIAL~~

~~SECRET~~

Approved For Release 2001/08/21 : CIA-RDP78-04718A000500180052-2

~~Security Information~~

SECRET

## ROUTING AND RECORD SHEET

**INSTRUCTIONS:** Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:

AAD/P

NO.

DATE

JUL 16 1952

TO	ROOM NO.	DATE		OFFICER'S INITIALS	COMMENTS
		REC'D	FWD'D		
1. ADD/A				PD	
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

29  
14-11-78  
By: 35

SECRET